## **PEI Learning Resources**

| Name                              | Contact                                  | Program, courses and resources   | Description   |
|-----------------------------------|--|--|---|
| Adventure Group                   | 628-8668.  www.adventuregrouppei.ca      | Adventure Group offers programs to youth, including ROPES (Rite of Passage Experience).  Participants are given problem-solving exercises and tackle tough issues like inclusion, diversity, teamwork, risk, trust, communication, community,  Parenting and life management programs for youth and team-building for corporate clients are available.  Customized sessions are offered throughout the year. | The Adventure Group was conceived in 1990 and incorporated in 1992. It is the mandate of the organization to work with young people and to explore the gifts each young person brings to the community in which they live.  They are often called on in our community to address needs as identified by government departments, agencies and community members. |
| Career Bridges                    | 902-892-5338<br>www.tremploy.com         | A vocational assessment and guidance program for people considering a career change or further training  | Arranges job shadowing, provides individual and group counselling, identifies client's interest, aptitudes and abilities, establishes future goal setting and employment paths and assists clients with resume and cover letter writing and interview strategies  |
| Career<br>Development<br>Services | 902-854-4156<br>www.careerservicespe.com | A confidential, client focused province-<br>wide service   | Helps people explore employment opportunities; assess skills and abilities, return to school, make a career change, develop or improve job search skills  |
| CHANCES Family<br>Resource Centre | 902-892-8744<br>www.chancesfamily.ca     | Best Start Program   | Supports families with children up to age three by showing parents how to develop their child's potential to learn.   |

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| СМНА | Fitzroy Centre 170 Fitzroy St. Charlottetown For more information, call 566- 4463.   | At Fitzroy Centre Employment Services, employment counsellors work with clients in the following four areas: career decision-making, skills enhancement, job search and employment maintenance.  Job Skills Training is provided through group sessions and on a one-on-one basis. The prevocational program also offers an opportunity to practice and develop skills.  The Resource Area provides current resource material and job board, computer access, labour market information, and individual assistance.  The Transitional Employment Program, in partnership with local employers, offers term entry level employment placements, allowing clients to gain valuable work experience and the opportunity to return to the work force. | Fitzroy Centre provides a wide range of supports and services to adults who have experienced mental health issues. With a focus on recovery, supports include pre-vocational programs, housing, employment, and education. Each individual is encouraged and supported to attain their highest level of independence and to return to the workforce. |
| СМНА | Notre Dame Place, 888-2237. e-mail: ndplace.director@cmha.pe.ca Visit www.cmha.pe.ca |  | Notre Dame Place, a program of the Canadian Mental Health Association/PEI Division, provides services to people with mental illness in East Prince.  These services include education, employment, residential, work day program, and social opportunities.  |

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|--------------------------|--|---|--|
| Collège Acadie Î-<br>P-É | 854-3010. Visit <u>www.collegeacadieipe.ca</u> | GED preparation program for mature students   | Prince Edward Island's only French post-<br>secondary institution.   |
|                          |  | available in French or English  |  |
|                          |  | high school credit courses for Acadian and Francophone Islanders are also available     | Their regular and customized programs are designed to meet the training needs of the Acadian and Francophone population. They also offer   |
|                          |  | entry in the upgrading program is continuous and students study at their own pace.      | some French Second Language programs. The Collège Acadie ÎPÉ. has learning centers in Wellington, Charlottetown and DeBlois.   |
| Confederation            | 902-368-4654                                   | EAL at the Library  | A tutor-training program that trains volunteers.   |
| Centre Library           | http://www.library.pe.ca/                      |   | The Association for Newcomers identifies students and the library provides tutor space   |
| Construction             | 368-3303                                       | offers courses in   | The mission of the Construction Association of PE is to foster, promote and advance the interests and efficiency of the construction industry in Prince Edward Island by acting on behalf of and for its |
| Association of PEI       | e-mail <u>bea@capei.ca</u>                     | Fall Arrest/Fall Protection Training  |  |
|                          | Visit <u>www.capei.ca</u>                      | Confined Space Training   |  |
|                          |  | Power Elevated Work Platform     Training   | members.   |
|                          |  | (e.g. scissor lifts, zoom boom, cherry pickers)   |  |
|                          |  | CPR and Emergency First Aid     Training  |  |
|                          |  | WHMIS training.   |  |
|                          |  | (Courses generally run once a month from  |  |
|                          |  | September to June).   |  |
|                          |  | They also offer the Skills Link program.  |  |
|                          |  | Youth who face barriers to employment get job preparation training and work experience. |  |

| Name   | Contact  | Program, courses and resources  | Description   |
|--|--|---|---|
| Holland College  | 566-9607<br>fee for service  | Assessment and Counselling Services   | The Guidance and Counselling office at Adult & Community Education provides a variety of services to students including personal and academic counselling and career planning. Remediation services are also available to students in all Adult Education centres across Prince Edward Island. These services include staff, as well as software resources to assist students with their learning. Testing and assessment services are also provided through this office.                                 |
| Holland College -<br>Adult and<br>Community<br>Education | 902-629-4259 - adult education  902-566-9268 - GED and high school credits  902-566-9636 - language training  1-800-446-5265 for information  www.hollandcollege.com | High school Transitions program Level 1 and level 2 High School Credits GED Preparation Language Training programs: ESL - English as a Second Language - user pay EEELS - Enhanced Employability Essential Language Skills LINC - Language Instruction for Newcomers to Canada paid by Citizenship and Immigration and Provincial nominee Program | A variety of opportunities are available at Holland College for adults to complete high school credits, prepare to write their GED exam or to upgrade their grades in order to enter post-secondary or skill training programs. Offered in eight centres across the province, programs allow learners to progress at their own pace and to learn in a supportive and friendly environment. Learners can start at anytime of year, and attend during the day or evening on a full-time or part-time basis. |
| PEI Association of<br>Newcomers to<br>Canada             | 902-628-6009<br>www.peianc.com   | Variety of short term settlement services and long-term community integration programs  Language assessment tests and referrals for training  | Please see website for programs and services  |

| Name  | Contact   | Program, courses and resources   | Description  |
|---|---|--|--|
| PEI Learning<br>Disabilities<br>Association | 902-894-5032<br>www.ldapei.ca   | Services and programs for learning disabled Islanders  | The Tutoring Assistance Program (TAP) is a United Way funded project. The TAP program offers children suspected of or diagnosed with a learning disability and/or ADHD the opportunity to receive one-on-one tutoring from a certified teacher for once a week for twenty weeks. |
| PEI Literacy<br>Alliance                    | 902-368-3620<br>www.pei.literacy.ca   | Summer Tutoring Program for Kids   | A free summer program for children in grades 1 to 6 who are having difficulties with reading, writing and math   |
| PEI Volunteers for<br>Literacy              | 902-368-4695<br>www.nald.ca/peivol  | One-to-one tutoring for adults and children  | One-on-one reading help in elementary and intermediate schools  Matches adults who want to improve their reading with tutors   |
| Skills PEI                                  | 902-566-9352<br>www.skillspei.com   | Skills PEI is a division of the PEI Department of Innovation and Advanced Learning   | Manages delivery of training and skills development through the Labour Market Development Agreement and the Labour Market Agreement  |
| Tourism Industry Association of PEI         | For more information, call 566-5008.  Visit <a href="https://www.tiapei.pe.ca">www.tiapei.pe.ca</a> Visit <a href="https://www.choosetourism.ca">www.choosetourism.ca</a> | <ul> <li>(TIAPEI) offers:</li> <li>emerit training products and programs based</li> <li>on industry-defined standards and recognized</li> <li>across Canada</li> <li>Ready to Work program provides training and career planning</li> <li>Short courses on such topics as conversational</li> <li>French and tour guide</li> <li>Industry job board</li> </ul> | The Tourism Industry Association of PEI (TIAPEI) is the voice of the PEI Tourism Industry. They advocate and promote the Tourism industry sector on behalf of our members and the entire tourism industry.   |

| Name                                     | Contact                                     | Program, courses and resources  | Description   |
|--|---|---|---|
| UPEI Centre for<br>Life-Long<br>Learning | 566-0336 Visit www.upei.ca/lifelonglearning | professional development certificate programs short courses, ProfitLearn series of short courses for small businesses summer institutes language programs on-line continuing education courses customized training for businesses | UPEI Centre for Life-Long Learning develops, delivers, and is involved in a wide range of adult education activities. |
| Workplace<br>Learning PEI Inc            | 902-368-6498<br>www.nald.ca/workplaceedpei  | Partners with businesses, unions and organizations to assess learning needs and recommend a variety of programs to meet the needs of employees  | Provides a variety of programs to help workers keep pace with rapid changes in the economy.                           |

## **Career Information**

| Name                      | Contact  | Description   |
|---------------------------|--|---|
| Career Bridges            | Summerside: 436-5739 O'Leary: 859-2039 Charlottetown: 566-2811 | Career Bridges is a 14-week career assessment and guidance program for adults considering a career change or further training. The program will help participants determine the right career, strengthen pre-employment skills, arrange on-the-job work exposures, and provide guidance to achieving employment goals.  Sessions begin September 20.  Call early to register. |
| Passport to<br>Employment | 620-3857 or 620-3436.  | Passport to Employment is a joint provincial and federal government strategy designed for Island workers ages 55-64 who wish to re-enter the workforce. Sessions are held across the province.  |
|                           |  | Training involves five weeks of classroom time.   |
|                           |  | Participants enhance their resumé, cover letter and interview skills. Computer training is a large component of the program.  |

| PEI Agriculture<br>Sector Council | Western office: 436-1826 Central office: 892-2591 Eastern office: 838-1900                                  | PEI Agriculture Sector Council employs Agriculture Employment Officers to assist job seekers to find employment in agriculture all across the province. The Officers also assist employers in recruiting skilled workers.  They assist in developing job advertisements and post these advertisements on the website at <a href="https://www.peiagsc.ca">www.peiagsc.ca</a> .  They also provide information to both employees and employers on where to obtain training in agriculture.  Agriculture Employment Officers are available from April to December. |
|-----------------------------------|---|---|
| PEI career booklets               | To find the booklets on-line, visit www.employmentjourney.com  Scroll down and click on PEI Career Booklets | PEI Career booklets are available for the following sectors. Call for hard copies.  • Aerospace 892-3177  • Culture 367-4460  • Health 367-4460  • Innovation and Technology 566-3988  • Residential Construction 367-3366  • Trucking 566-5563  • 2009 Career Profile Handbook has career information for 13 sectors and industries. Call 620-3595   |
| PEI Trucking<br>Sector Council    | call 566-5563.<br>Visit <u>www.peitsc.ca</u>  | PEI Trucking Sector Council offers information sessions to anyone interested in a career as a class 1A professional truck driver. Presentations cover a broad range of topics including the demand for industry workers, salary expectations, impact on family life, training options, and the realities of life on the road. Sessions are offered every two weeks.   |